



Job Announcement

GNI is an international humanitarian and development NGO in general consultative status with the United Nations Economic and Social Council (UN-ECOSOC) established in 1991. GNI has made great strides in its mission to eradicate poverty and provide a better quality of life to people around the world through community development project. We provide help and expertise through relief and development projects in the areas of education, health service, income generation, local community mobilization, child rights protection, and sustainable development projects.

GN Kenya is seeking a **transparent, passionate, and qualified** candidates to fill the position of:

1. HEALTH COORDINATOR (1)

Employee Category: Fixed-Term Contract

Terms of reference

Kenya Good Neighbors does not request, permit or accept any compensation, bribe, gift or otherwise before, during and after the recruitment process from any interested candidates for any Job opportunities advertised. If any person requests, permits or accepts any form of compensation from any candidate kindly report to administration@goodneighbors.ke.

All application information provided shall be only genuine and factual. Any forged documentation and erroneous information submitted and stated during the recruitment process are strictly not allowed and will result in disqualification from the recruitment process and blacklisting of the respective candidate[s] from any other job vacancy application for all eternity. If there's any fraud, corruption and forgery detected, the employment will result in immediate termination and shall be required to compensate the organization.

In case of any relation, be it as a family member or relative, with any Kenya Good Neighbors staff(s), Board of Director(s), partners and stakeholders, kindly disclose this fact in advance before recruitment. Rest assured this will not impact or affect the recruitment process in any way. However, in the event that the fact is discovered after successful employment, the employment will be terminated with immediate effect and necessary compensation to be made to the organization.

Kindly take note that the successfully hired candidate will be required to submit their Certificate of Good Conduct before contracting. Failure to which will lead to failure to contract.

() Please note that agreement above mentioned clause will be requested before the interview.*

Key Responsibilities

- Provide facilitation and training support for maternal health components for the Maternal and Child Health Project.
- Participate and provide input to regular project meetings and teleconferences.
- Provide technical support to country and project offices on maternal, newborn, and child health activities as required.
- Promote effective coordination, collaboration, communication and synergy across other KGN strategic projects through cross project assignments.
- Promote effective coordination, collaboration, communication and synergy among KGN stakeholders including Ministry of Health and Kajiado County.
- Support program development through project conceptualization, proposal development, identification of partners and oversight in project implementation.
- Overseeing construction plan for maternal health facilities
- Procurement of medical equipment for maternal health facilities
- Understand utilization and management of medical equipment in health facilities
- experience understanding of procedures County and project implementation
- Act as a link of the project between the Ministry of Health at County and National Government
- Conduct trainings for health officials in conjunction with the County government procedures
- Have experience in implementation maternal health care projects
- Experience in establishment and operation of community health committees
- Conducts monitoring and evaluation of the project

- Preparing and delivery reports to relevant stakeholders
- Develop public policies and regulations that improve health
- Performs other duties as assigned

Required skills & Qualifications

- Bachelor's degree in medicine or nursing, or public health registered with the relevant governing body
- 3-years working experience in health care
- At least 3 years of experience developing, providing facilitation and managing Maternal Health projects.
- Experience identifying and securing funds for international projects
- Proven ability to design, and provide facilitation to maternal health and projects, particularly community level projects.
- Demonstrated ability to engage in and manage teams with host community counterparts including Community Health Workers (CHWs).
- Establish and maintain effective relationships with team members
- Experience with maternal health policy/guideline development and training.
- Demonstrated ability to write concept notes, technical proposals and manage responses to tenders is preferred.
- Demonstrated ability to work with projects, organizations, and external stakeholders, including development partners, in-country government organizations.
- Fluency in written and oral English; proficiency in Maasai language preferred

Language

- Excellent written and verbal communication skills in English
- Knowledge of another UN official language is a plus

Qualified and interested persons are requested to:

- Written applications enclosing Certificates, testimonials, and resume stating current and expected remuneration on or **before 18th August, 2023** to **administration@goodneighbors.ke**. If you have a publication or any other portfolio related to your job application kindly include it in your application or share a web link.
- Interviews shall be both oral and written. Please mention your expected salary in your cover letter. This is a mandatory requirement.
- Note that only successful applicants will be notified of the interview

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